THE SCHOOL BOARD OF HIGHLANDS COUNTY

PERFORMANCE APPRAISAL INSTRUMENT FOR INSTRUCTIONAL PERSONNEL

CLASSROOM TEACHER

- <u>CATEGORY I</u>: *New* Annual Probationary Contract (APS) Teachers and Experienced Teachers-Annual Contract (AC), Professional Services Contract (PSC), Continuing Contract (CC), in Need of Improvement (with Peer Evaluators)
- <u>MODIFIED CATEGORY I</u>: AC Teachers with three (3) or less years of Experience (without Peer Evaluators)
- <u>CATEGORY II</u>: Current PSC/CC and AC Teachers with four (4) or more years of experience (without Peer Evaluators)



Enhancing Teacher Effectiveness Initiative

Aligned with the Framework for Teaching by Charlotte Danielson Revised November 2012 for DOE Submission

| me: cation: | | MIS 09.15 (10) Rev 9/4/2014 |
|---|--|---|
| Name Employee ID# (Required) Position School/Dept School Year Formal Observation Date/_ Time | Instructional Per CAT I- CAT I- Modifie CAT I | OF HIGHLANDS COUNTY formance Appraisal "New" APS Teacher or Experienced Teacher w/Peer Evaluator (PE) ed CAT I-AC Teacher with < 4 years of experience (w/out PE) I-Experienced Teacher (PSC/CC) or AC with 4or > years of experience (w/out PE) n completed by (Check one): mistrator |
| | RK FOR TEACHING | FLORIDA EDUCATOR ACCOMPLISHED PRACTICES |
| Domain 1: Planning & Preparation | Components | Crosswalk: (2)(a)1.a,b,c,d,f; 2.a,h; 3.e,g; 4.b,c |
| Check Rating Level Selection: Highly Effective /HE (8.6-10) Effective/E (5-8.59) Needs Improvement /NI (2-4.99) Developing/D (2-4.99) (First three years only) Ineffective/I (0-1.99) Check Source Selection: Observation Documentation Conversation Other Rating Points Assigned | 1.a. Demonstrating knowledge of content pedagogy (HE/1.67, E/1.0, NI-D/.5, I/0) | Sequences lessons and concepts to ensure coherence and required prior knowledge Designs instruction for students to achieve mastery Selects appropriate formative assessments to monitor learning Develops learning experiences that require students to demonstrate a variety of applicable skills and competencies Organizes, allocates, and manages the resources of time, space and attention Adapts the learning environment to accommodate the differing needs and diversity of students Relates and integrate the subject matter with other disciplines and life experiences Applies varied instructional strategies and resources, including appropriate technology, to provide comprehensible instruction, and to teach for student understanding Designs and aligns formative and summative assessments that match learning objectives and lead to mastery Uses a variety of assessment tools to monitor student progress, achievement, and learning gains |
| HE: Plans/practices reflect extensive know- ledge of content; stays abreast of emerging research/new methods, incorporates into lessons; actively involved in each student's learning needs and differentiates instruction for all students; develops ambitious measure- able achievement goals for class fully aligned with content and standards; seeks technology resources to enhance instruction; uses clear criteria for student outcomes and individual development based on assessment data; routinely seeks opportunities to extend and enhance knowledge Evidence Provided: | content; applies knowledge for and aligns with instructional outcomes suitable for most students or groups of students vs. individual needs; develops measureable achievement goals for class aligned with content and standards; fully aware of and uses available technology resources to enhance instruction; intends to use assessment data for future instruction for groups | NL/D: Plans/practices reflect some awareness of the content; indicates the importance of understanding application of knowledge and applies to class as a whole; partial alignment with instructional outcomes and some experiences may likely result in student learning; develops assessments without clear criteria; student achievement goals set for class as a whole; demonstrates some familiarity of technology resources; rarely seeks to extend or enhance knowledge |

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| FRAMEWORK FOR TEACHING | | FLORIDA EDUCATOR | FLORIDA EDUCATOR ACCOMPLISHED PRACTICES | | | |
|---|---|---|---|--|--|--|
| Domain 2: The Classroom Environment | Components | Crosswalk: (| 2)(a) 2.a,b,c,d,f,h; 3.e | | | |
| Check Rating Level Selection: Highly Effective /HE (13-15) Effective/E (8-12.99) Needs Improvement /NI (3-7.99) Developing/D (3-7.99) Better bet | 2.a. Creating an environment of respect a rapport (HE/3, E/ 2, NI-D/1, I/0) | attention Manages individual and class by management system Conveys high expectation to all Respects students' cultural, ling Maintains a climate of openness Adapts the learning environmer diversity of students | students guistic and family background | | | |
| HE : Interactions among teacher and individual students are respectful reflecting high levels of caring, genuine warmth and sensitivity to culture and levels of development; positive learning environment; high levels of energy and teacher passion for the subject; belief that all students can succeed; students engaged in learning activities; contribute to seamless operation of classroom routines and procedures; standards of conduct are clear with students actively involved in rule making; teacher reinforces positive behavior and addresses all or almost all off-task or misbehavior effectively and efficiently with no negative impact on student learning; organized space, safe learning environment for a variety of students; integrates technology as appropriate to the lesson | E: Interactions between teacher and students are polite and respectful reflecting general warmth and caring appropriate to cultural and developmental differences; environment is characterized by high expectations for most students with belief students can succeed through hard work and commitment; little instructional time is lost due to routines and procedures; standards of conduct appear to be clear to students; teacher reinforces positive behavior and addresses most off-task and misbehavior efficiently; inappropriate behavior has little impact on student learning; classroom is safe and accessible to all students with space sufficiently supporting learning activities; makes effective use of resources including technology | NI/D: Interactions between teacher and students are generally appropriate and mostly free from conflict; occasional displays of insensitivity or lack of responsiveness to cultural and developmental differences; attempts to create a positive learning environment partially successful; little commitment to subject, modest expectations for students, and believes that students may be able to succeed if they work hard; teacher and students appear to "just be going through the motions"; some instructional time is lost due to partially effective classroom routines and procedures; teacher makes effort to establish standards of conduct but is not always successful; reinforces positive behavior but off-task/misbehavior has some negative impact on learning activities; classroom is safe for most students; technology use is moderately effective | I: Interaction between teacher and students and students and teacher is inappropriate/negative; negative learning culture and low teacher commitment to subject; low expectation for student achievement; little to no evidence to support belief that students can succeed; much instructional time is lost due to inefficient classroom routines and procedures; no evidence that standards of conduct have been established with little to no monitoring of student behavior; teacher does not reinforce positive behavior; inappropriate off-task student conduct has significant negative impact on student learning; unsafe physical environment and/or some students do not have access to learning; alignment between physical space and learning activities is poor; no evidence of use of technology | | | |

Evidence Provided:

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| FRAMEWORK FOR TEACHING | | FLORIDA EDUCATOR | FLORIDA EDUCATOR ACCOMPLISHED PRACTICES | | | |
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| Domain 3: Instruction | Components | Crosswalk: (2)(a) | Crosswalk: (2)(a) 2.e; 3.a,b,c,d,e,h,I,j; 4.a,c,d,e | | | |
| Check Rating Level Selection: Highly Effective /HE (14-15) Effective/E (9-13.99) Needs Improvement /NI (4-8.99) Developing/D (4-8.99) (First three years only) Ineffective/I (0-3.99) Check Source Selection: Observation Documentation Other | 3.a. Communicating with students (HE/3,E/2, NI-D/1, I/0) 3.b. Using questioning and discussio techniques (HE/3,E/2, NI-D/1, I/0) 3.c. Engaging students in learning (HE/3,E/2, NI-D/1, I/0) 3.d. Using assessment in instruction (HE/3,E/2, NI-D/1, I/0) 3.e. Demonstrating flexibility and responsiveness (HE/3,E/2, NI-D/1, I/0) | Deepens and enriches students' ur strategies, verbalization of though Identifies gaps in students' subject Modifies instruction to respond to Relates and integrates the subject experiences Employs higher-order questioning Differentiates instruction based or recognition of individual difference Supports, encourages, and provide to promote student achievement Utilizes student feedback to monit Analyzes and applies data from m students' learning needs, informs i learning process Uses a variety of assessment tools learning gains Modifies assessments and testing of the students are students and testing of the students and testing of the students are students are students and testing of the students are students | g lessons derstanding through content area literacy , and application of the subject matter t matter knowledge preconceptions or misconceptions matter with other disciplines and life g techniques n an assessment of student learning needs and | | | |
| Rating Points Assigned HE: Teacher has dynamic presence in classroom; effectively/clearly develops students' understanding of objectives by communicating, connecting to prior knowledge, explaining importance, and referring to objective repeatedly at key points during lesson; probes for higher level understanding, continuously checks for student understanding by using effective questioning techniques; students are highly, intellectually engaged, making relevant contributions; extensive repertoire of strategies, adapts lesson to needs of individuals; assessment is routinely used in sophisticated manner providing students with multiple ways and opportunities to demonstrate mastery; receives high quality feedback | E: Teacher has solid presence in classroom; effectively develops student understanding of objective by communicating, connecting to prior knowledge, and explaining importance of objective; teacher checks for understanding of content but misses 1-2 key moments; teacher sometimes probes for higher level understanding by responding to students correct answers; all students are engaged at a high level of rigor; assessment is regularly used in instruction providing students with multiple ways to demonstrate mastery; students receive quality feedback from a variety of sources; modifies long-term plans as appropriate; re-teaches if needed | varying levels of knowledge Shares the importance/outcomes of parent/caregiver NI/D: Teacher has adequate presence in classroom; somewhat effectively develops student understanding of objective by communicating and connecting to prior knowledge; teacher checks for understanding of content but misses several key moments; teacher rarely probes for higher level understanding by responding to students correct answers; most responses are low-level and posed in rapid succession; students are moderately intellectually engaged; assessment is occasionally used in instruction providing students with some uneven feedback; attempts to modify lesson plans as appropriate with moderate success; re-teaches if necessary with limited repertoire of strategies | I: Teacher has inadequate presence in classroom; ineffectively develops student understanding of objective by not communicating and may not have a clear understanding of and connection to the objective; checks for understanding of content but misses nearly all key moments; teacher never probes for higher level understanding by responding to students correct answers; most responses are low-level or inappropriate eliciting limited student participation; students are not intellectually engaged and lessons have no structure or poorly paced; assessment is not used in instruction providing students with no feedback or criteria used to evaluate work; no attempts to modify lesson plans to address student needs; does not attempt to reteach | | | |
| Evidence Provided: | | | | | | |

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| FRAMEWORK FOR TEACHING | | FLORIDA EDUCATOR ACCOMPLISHED PRACTICES |
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| Domain 4: Professional Responsibilities | Components | Crosswalk: (2)(a)1.e; (2)(b)1.a,b,c,d,e; 2. |
| Check Rating Level Selection: Highly Effective /HE (8.6-10) | 4.a. Reflecting on teaching (HE/1.67, E/1.0, NI-D/.5, I/0) | Uses a variety of data, independently, and in collaboration with colleagues, to evaluate learning outcomes, adjust planning and continuously improve the effectiveness of lesso Designs purposeful professional goals to strengthen the effectiveness of instruction base |
| Effective/E (5-8.59) | 4.b. Maintaining accurate records (HE/1.67, E/1.0, NI-D/.5, I/0) | Designs purposerul professional gouis to strengthen the effectiveness of instruction base on students' needs Examines and uses data-informed research to improve instruction and student |
| Needs Improvement /NI (2-4.99) Developing/D (2-4.99) | 4.c. Communicating with families | achievement Collaborates with the home, school and larger communities to foster communication as |
| Developing/D (2-4.99) (First three years only) | (HE/1.67, E/1.0, NI-D/.5, I/0) | |
| Ineffective/I (0-1.99) | 4.d. Participating in a professional grow community | |
| Check Source Selection: | (HE/1.67, E/1.0, NI-D/.5, I/0) | 1 . |
| Observation Documentation | 4.e. Growing and developing profession (HE/1.67, E/1.0, NI-D/.5, I/0) | • Strives to be on the job regularly to provide an effectively consistent learning environment of the strives o |
| Conversation | 4.f. Showing professionalism | • Supports school improvement initiatives by active participation in school activities, services, programs, and professional learning communities |
| Other | (HE/1.67, E/1.0, NI-D/.5, I/0) | Collaborates with the home, school and larger communities to foster communication a |
| Rating Points Assigned | | to support student learning and continuous improvement Maintains the respect and confidence of one's colleagues, of students, of parents, and other members of the community Understands that educators are held to a high moral standard in a community; the effect educator adheres to the Code of Ethics and the Principles of Professional Conduct of the Education Profession of Florida, pursuant to 6B-1.001 and 6B-1.006, F.A.C., and fulfit the expected obligations to students, the public and the education profession |
| HE: Teacher successfully engages students' families with frequent, clear, and appropriate communication; makes substantial professional contributions and initiates activities; actively collaborates with others and assumes a leadership role among peers; seeks and responds positively to feedback to enhance professional growth; actively pursues opportunities for professional development; consistently adheres to and models the standards for professional conduct through values, honesty, and integrity; always strives to be punctual and regularly on the job; performs duties with minimum supervision; fully/voluntarily complies with all school, district , and state regulations | E: Teacher engages students' families with clear and appropriate communication; actively makes professional contributions; actively seeks opportunities to collaborate and share expertise; maintains a positive relationship with colleagues; seeks/welcomes feedback for professional growth; seeks out opportunities for professional development; adheres to and models the standards for professional conduct and overall performance requirements; strives to be punctual and regularly on the job; performs duties with minimum supervision; fully and voluntarily complies with all school, district, and state regulations | NL/D: Teacher modestly attempts to engage students' families with communication only as required by following school procedures; makes professional contributions only when specifically asked; makes some effort to collaborate with colleagues and makes limited professional contributions; maintains a cordial relationship with colleagues and works cooperatively most of the time; accepts feedback reluctantly; participates in professional development only if required or convenient; generally strives to adhere to standards for professional conduct and overall performance requirements; attempts to model the standards of professional conduct, however, requires some support supervision; makes attempt to be punctual and on the job; minimally complies with all school, district, and state regulations I: Teacher makes sporadic or inappropriate attempts communicate with students families with no attempts communicate with students families with no attempts of model the standards of professional conduct, however, requires some support supervision; makes attempt to be |

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|--|--|--|---|--|--|
| FINAL PERFORMAN | HIEVEMENT: EVALUATED ON CE APPRAISAL ONLY nent will NOT complete Student G & A section) | FLORIDA EDUCATOR ACCOMPLISHED PRACTICES | | | |
| Student Achievement | Integral Component with FFT | Crosswalk: (2)(a)1.a,b,c,d,f;3.e,g; 4.b,c | | | |
| Total Rating Points Assigned* | 1.c. Setting instructional outcomes | • Ensures student growth/achievement i teacher-level student growth measure student program classification. Other | is continuous utilizing state adopted for the appropriate group, subject area or indicators may include state/district | | |
| Points value for Student Growth and Achievement = 50 points maximum | 1.f. Designing student assessments3.d. Using assessment in instruction | developed assessments, approved textbook pre/post tests, approved statests that meet adopted curriculum standards, and district developed or end of course exams. | | | |
| Comments: | 4.a. *Reflecting on teaching (assessing student achievement goals and outcomes) | Documentation of student growth/achievement is required to receive Highly Effective rating in this area. | | | |
| | | Applicable Documentation attache | d: Yes 🗌 No 📄 | | |
| | | Check appropriate box: Measure of Student Learning Growth/MSLC Exclusively State Assessment for Student Growth Measure (SDE A) Exclusively District Developed or District Selected EOC's (SDE B) Exclusively other Standardized Assessments (SDE C) Exclusively Industry Certification Exams (SDE D) Exclusively Measureable Learning Targets/IPDP (SDE E) Combination of Assessments w/ State Asmnt largest % (SDE F) Combination of Assessments w/ State Asmnt not largest % (SDE G) Not a classroom Teacher | | | |
| HE : Teacher evidence of student assessment data consistently exceeds levels of expected growth or significant increased achievement or acceptable district standards of accomplishment; use of state adopted student growth measure or district adopted assessment model determined achievement data to be in highest rating levels equating teacher performance as highly effective | E: Teacher evidence of student assessment data consistently meets levels of expected growth with sufficient increased achievement or acceptable district standards of accomplishment; use of state adopted student growth measure or district adopted assessment model determined achievement data to be in rating levels equating teacher performance as effective | NI/D: Teacher evidence of student assessment data periodically meets or some students come close to meeting levels of expected growth with little increased achievement or acceptable district standards of accomplishment; use of state adopted student growth measure or district adopted assessment model determined achievement data to be in rating level equating teacher performance as needs improvement | I: Teacher evidence of student assessment data does not meet or come close to meeting levels of expected growth for most students with little to no increase in achievement or acceptable district standards of accomplishment; use of state adopted student growth measure or district adopted assessment model determined achievement data to be in rating level equating teacher performance as ineffective | | |
| Evidence Provided: | | | | | |

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|--|---------------------------------|--|--------------------------|---|--|------------------------------------|
| Key: Rating Levels and Points Value Chart- CAT I (New, and experienced teachers in need of improvement with Peer Evaluator) | | | | | | |
| Rating Levels | Points Value Domains 1 and 4 | Points Value Domain 2 | Points Value Domain 3 | Student Growth/Achievement Points Value | | oints Value |
| Highly Effective-HE | 8.6-10 | 13-15 | 14-15 | HE | 50 | |
| Effective-E | 5-8.59 | 8-12.99 | 9-13.99 | Е | 41 | |
| Needs Improvement-NI Developing-D (First three years) | 2-4.99 | 3-7.99 | 4-8.99 | NI/D | 25 | |
| Ineffective-I | 0-1.99 | 0-2.99 | 0-3.99 | Ι | 9 | |
| 1. Administrator's TOT | AL Rating Points | 2. Peer Evaluato | r's TOTAL Rating P | oints | 3. Teacher's Self -Assessn | ent TOTAL |
| Domain 1 Domain 2 Domain 3 Domain 4 Subtotal Weighting Formula: | | Domain 1 Domain 2 Domain 3 Domain 4 (Does not include Stud | | | Domain 1 Domain 2 Domain 3 Domain 4 (Does not include Student G & A Subtotal | |
| 1. Sub-total points | X 25% weighting of Adn | ninistrator PA = | poin | ts | | |
| 2. Sub-total points | | | 1 | | | |
| 3. Sub-total points | _ | | | | | |
| | | | | | | |
| | a. Weighting Formula 1- | -3 above – Subtotal = | a poin | ts X 2 = | % IPC for SDE (FINAL OVE) | RALL points on 1 st PA) |
| | b. Student Growth/Achie | evement points = | b poin | ts X 2= | % MSLG (SDE C | ode/prior page) |
| | | Total of a. and b. = | tota | l points | | |
| | | | | - | | |
| | | FINAL Performance A | Appraisal ONLY; VA | M score rep | oorts for teachers' rating levels wi | ll be provided. |
| Student Growth & Achieveme | ent-VAM** Rating Level | HE | | Ε | NI/D | Ι |
| VAM Rating Points | | 50 | | 41 | 25 | 9 |
| **Overall VAM Rating Score v | vill be based on highest numb | er in range for each rati | ng level (See points val | lue column S | SG/A in above Points Value Chart) | |
| *SELECT OVERALL RA' | TING LEVEL | | | _ | | _ |
| (Total of a. & b. above) | | HE | | Ε | NI/D | I |
| Instructional Practices (Doma | uins 1-4) + VAM Rating Poi | nts 44 – 50 P | TS. 27 – 4 | 3.99 PTS. | 10 – 26.99 PTS. | 0-9.99 PTS. |
| *Use total points above to assi | ign FINAL OVERALL RAT | TING LEVEL (check of | ne) = HE (SD | E C) E | (SDE D) NI (SDE E) | I (SDE G) |
| Check here for Teachers in first three years of employment with overall rating of Developing/D(SDE F) | | | | | | |
| Employee/Evaluator must complete: | | | | | | |
| This evaluation has been discus | sed with me: Yes | No | Parental input pr | ovided: | Yes | No |
| Employee response attached: YesNo Qualifies for OPT-IN for Performance Pay (PSC/CC return to AC): YN Qualifies for Performance Pay APS/AC : YN Signature of Employee | | | | | | |
| Signature of Employee ID# Required Date Signature of Evaluator Date Employee Comments: Evaluator Comments: Evaluator Comments: Evaluator Comments: | | | | Date | | |
| | | | | | | |

Name:

| Location: Rev 9/4/2014 | | | | | | |
|---|--|--------------------------|--|--------------------------|------------------------------|-----------------------------|
| | Key: Rating Levels and Poir | | | | Peer Evaluator) | |
| Rating Levels | Points Value Domains 1 and 4 | Points Value Domain 2 | | Points Value Domain 3 | Student Grow | th/Achievement Points Value |
| Highly Effective | 8.6-10 | 13-15 | | 14-15 | HE | 50 |
| Effective | 5-8.59 | 8-12.99 | | 9-13.99 | Е | 41 |
| Needs Improvement-NI Developing-D (First three years) | 2-4.99 | 3-7.99 | | 4-8.99 | NI/D | 25 |
| Ineffective | 0-1.99 | 0-2.99 | | 0-3.99 | Ι | 9 |
| 1. Administrator's TOT | CAL Rating Points | | 2. To | eacher's Self-Assessme | ent TOTAL | |
| Domain 1 | | | | | (SDE Code/prior page) | |
| NOTE: Student Growth & A | chievement is calculated on FINA | L Performance Appr | aisal ONLY | ; VAM score reports f | for teachers' rating le | wels will be provided. |
| Student Growth & Achieveme | ent-VAM** Rating Level | HE | | E | NI/D | I |
| VAM Rating Points | | 50 | | 41 | 25 | 9 |
| **Overall VAM Rating Score w *SELECT OVERALL RAT (Total of a. & b. above) | vill be based on highest number in r FING LEVEL | HE | evel (See poir | E | n above Points Value NI/D | I |
| Instructional Practices (Doma | ins 1-4) + VAM Rating Points | 44 – 50 PTS. | 2 | 27 – 43.99 PTS. | 10 - 26.99 PTS | S. 0-9.99 PTS. |
| *Use total points above to assign FINAL OVERALL RATING LEVEL (check one) = HE (SDE C) E (SDE D) NI (SDE E) I (SDE G) Check here for Teachers in first three years of employment with overall rating of Developing/D (SDE F) Employee/Evaluator must complete: | | | | | | |
| This evaluation has been discuss | * | No | Parental in | put provided: | Ye | s No |
| Employee response attached: Yes No | | | Qualifies for OPT-IN for Performance Pay (PSC/CC return to AC): Y N Qualifies for Performance Pay APS/AC : Y N Signature of Employee | | | turn to AC): Y N |
| | | | | | | |
| Signature of Employee | ID# Required | Date | | of Evaluator | | Date |
| Employee Comments: | | | Evaluator (| Comments: | | |