

**Memorandum of Understanding
For the 2013-2014 2015-2016 School Year Only**

During the ~~2013-2014~~ 2015-2016 school year only, the School Board of Manatee County and the Manatee Education Association enter into this Memorandum of Understanding in lieu of contract language contained in Article V, Section 7 and Article V, Section 4, a) 2 and c) 2.

All other language contained in the contract between the Manatee Education Association and the School Board of Manatee County will remain in force unless changed through the negotiations and ratification process.

7. ~~Modified Instructional Week~~

~~Should the school board institute a modified instructional week, the time available after student dismissal on Wednesdays shall be used as follows:~~

- ~~• Two (2) Wednesdays per month shall be used for individual teacher planning. No scheduled meetings shall take place on these days.~~
- ~~• Two (2) Wednesdays per month shall be reserved for school/district use~~
- ~~• The fifth (5th) Wednesday in a month shall be reserved for district use.~~
- ~~• In no month shall teachers have less than one Wednesday for individual planning if at least one (1) Wednesday in the month is a scheduled student day.~~
- ~~• If the modified day were to be a day other than Wednesday, this language still pertains.~~

1. All students will be released early on ~~seven (7)~~ five (5) scheduled Wednesdays for the ~~2013-2014~~ 2015-2016 school year.
2. Staff development relevant to teacher assignments will be provided on the above mentioned Wednesdays.
3. Meetings during pre/post school planning shall not occur during the weeks of the above mentioned Wednesdays. The parties agree to waive the language struck below contained in Article V, Section 4, a) 2. and c) 2. for those weeks.

a) Elementary and c) Secondary

2. Outside of student day: Teachers are entitled to 225 minutes of planning time per week outside of the regular student day. For weeks when students are present less than five days, a proportionate amount of time will be provided. ~~No more than 45 minutes of that time may be scheduled and used for, but not limited to: team meetings, department meetings, grade level meetings, progress monitoring, collaborative planning, data analysis or any other purposes for academic enhancement, enrichment or improvement.~~ Planning time will consist of blocks of time of no less than 15 minutes and may be before or after the student day.

4. During the above mentioned Wednesdays schedules at elementary, middle and high schools shall be adjusted to ensure the same teachers do not miss their planning time on every shortened day.

Manatee Education Association

School Board of Manatee County

By: *Patricia L. Barber*

By: *[Signature]*

Date: 8/20/15

Date: 8/21/15