



**MEMORANDUM OF UNDERSTANDING**  
**Professional Learning Early Wednesdays**  
**For the 2019-2020 School Year Only**

During the 2019-2020 school year only, the School Board of Manatee County and the Manatee Education Association enter into this Memorandum of Understanding in lieu of contract language contained in the Memorandum of Understanding Between the School District of Manatee County and the Manatee Education Association Millage Referendum for MEA Instructional Staff and Paraprofessionals Resolution of Grievance AAA Case Number: 01-18-003-9972.

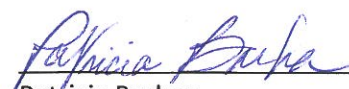
All other language contained in the contract between the Manatee Education Association and the School Board of Manatee County and in Memorandum of Agreement between the parties will remain in force unless changed through the negotiations and ratification process.


1. All students will be released early on five (5) scheduled Wednesdays for the 2019-2020 school year.
2. Staff development relevant to teacher assignments will be provided on the below mentioned Wednesdays:

Wednesday, September 11, 2019  
 Wednesday, December 4, 2020  
 Wednesday, April 15, 2020

Wednesday, November 6, 2019  
 Wednesday, February 5, 2020

3. During the months when there is a scheduled Professional Learning Wednesday (PLW), the week of the scheduled PLW will be considered one of the two times per month when 45 minutes of the 225 minutes of uninterrupted teacher planning time per week may be scheduled and used for, but not limited to: team meetings, department meetings, grade level meetings, progress monitoring meetings, collaborative planning, data analysis, or any other purposes for academic enhancement, enrichment or improvement.
4. Meetings during pre/post school planning shall not occur during the weeks of the above mentioned Wednesdays.
5. During the above mentioned Wednesdays schedules at elementary, middle and high schools shall be adjusted to ensure the same teachers do not miss their planning time on every shortened day.
6. Principals will designate one early release day for individual teacher planning.  
 Manatee Education Association School District of Manatee County

  
 Patricia Barber \_\_\_\_\_ Date \_\_\_\_\_  
 President, MEA

  
 Cynthia Saunders \_\_\_\_\_ Date \_\_\_\_\_  
 Superintendent